



**City of Berryville**  
**PO Box 908**  
**Frankston, TX 75763**

## **APPLICATION FOR RESIDENTIAL BUILDING PERMIT**

Date of Application: \_\_\_\_\_

TYPE OF STRUCTURE (INITIAL by one below):

_____	Single family dwelling	_____	Multi-family dwelling
_____	Storage building	_____	Garage
_____	Carport	_____	Addition to existing Structure
_____	Manufactured Home	_____	Pool (Above/Inground)
_____	Other – Describe below:	_____	Accessory Dwelling Unit/ Tiny House Unit

\_\_\_\_\_

Square footage of structure: \_\_\_\_\_

Structure Dimensions in Feet: Length \_\_\_\_\_ Width \_\_\_\_\_

Year of manufacture for manufactured home (if applicable): \_\_\_\_\_

Septic System (Check One): New \_\_\_\_\_ Replacement \_\_\_\_\_ Not applicable \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

Subdivision: \_\_\_\_\_

Property Block No.: \_\_\_\_\_ Lot No.: \_\_\_\_\_

**APPLICANT CONTACT INFORMATION:**

Name of Applicant: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Applicant Phone: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

**GENERAL CONTRACTOR INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Estimated Project State Date: \_\_\_\_\_

Estimated Project Completion Date: \_\_\_\_\_

**Items that MUST be submitted with this application:**

1. Site plan or survey of property
2. Site plan with location of new structure(s) and existing septic location or new septic location, if applicable
3. Approved water permit application from City of Berryville for new residential builds only
4. Approval letter from applicable HOA/POA
5. County approved plans for septic system
6. Upper Neches River Authority approval of septic (if applicable)
7. Verification of HUD approval for manufactured homes only
8. Verification of ownership and age of manufactured home

**The City of Berryville is currently using the following codes:**

- 2015 International Energy Conservation Code
- 2015 Existing Building Code
- 2015 International Building Code
- 2015 International Mechanical Code
- 2015 International Plumbing Code
- 2015 International Fire Code
- 2015 International Fuel Gas Code
- 2017 National Electrical Code
- Ordinances of The City of Berryville in effect at time of application

**By submitting this application, I hereby certify the following:**

- I am the Legal Owner of the property.
- All information provided is true and correct.
- I will ensure the structures are within the allowed setbacks.
- I will ensure that any approved permit will be posted/displayed in a manner that is visible from the public street on which the herein property is located.
- Construction will comply with all applicable codes, regulations, laws and ordinances.
- I am subject to and will abide by any penalties for violation(s) of any applicable rules, regulations, codes, laws and/or ordinances including but not limited to those mentioned herein or otherwise.

SIGNATURE OF ALL PROPERTY OWNERS (add additional page for signatures, if needed):

Signature

Printed Name

_____	_____
_____	_____
_____	_____