

City of Berryville, Texas

CITY COUNCIL WORKSHOP MINUTES

TUESDAY, FEBRUARY 17th, 2026

10:00 A.M.

MINUTES

1. Call meeting to order. Invocation. Pledge to US Flag. Pledge to Texas Flag.

Mayor Selby call the meeting to order with an invocation and a pledge to the US and Texas Flag.

Present: Mayor Selby, Councilwoman Pulis, Councilman Bogue, Councilman Lax and Councilman Fagelson. Absent: Mayor Pro Tem Evans.

CITIZEN COMMENTS:

None.

2. Discuss Election Preparedness - Identify steps to take if necessary to hold election for City Council Positions.

Mayor Selby announced this is already taken care of. All Candidates are unopposed, therefore, we will not have an election.

3. Discuss Berryville Cleanup Day.

Mayor Selby informed everyone the date of March 21st has been confirmed for Berryville clean-up day, 8:00 a.m. until 1:00 p.m.

4. Discuss burning of leaves in culverts.

Mayor Selby and Council briefly discussed burning of leaves in ditches causing a problem with the water flow through the culverts. Councilwoman Pulis stated she would add this to the Ordinance.

5. Discuss utilization of third party for code enforcement.

Mayor Selby stated after researching this item he found that it pertained to building codes. It was not something the city needed.

6. Discuss need for additional ordinances or rewrite of existing.

Councilwoman Pulis stated she had requested this be put on the agenda in case something needed to be added but she had nothing new to add at this time.

7. Discuss succession plan for office and water personnel.

Mayor Selby and Council discussed briefly. Mayor Selby stated an employee was thinking of cutting back to part-time, he had a couple of applicants interested but he thought with it only being part-time maybe a high school student would be interested in getting the experience, he stated he would look into that.

8. Discuss BVFD issues. Contract with city for support, lease of equipment etc. Impact of ESD?

Mayor Selby briefly discussed the volunteer fire department stating there are just a few issues that needs formalizing between the city and volunteer fire department.

9. Discuss Well 6 Follow-up – Process for bringing system back on-line. Any remaining issues for ongoing operation.

Mayor Selby stated well six is off-line we need to get it back on line and workout all the kinks.

10. Discuss Water System Overall Status. Well 7 maintenances. Testing of controls and alarm notification for all wells.

Mayor Selby stated once well six is back on line well seven will need to be taken down and cleaned.

11. Discuss process for determining and implementation of updated water rates.

Councilwoman Pulis stated she would be meeting with Paul King a circuit rider w/TRWA to take a look at the City of Berryville water rates, stating they had not been increased in years. Councilwoman Pulis stated the cost of everything keeps going up we just can't keep operating at the same rate.

12. Discuss steps for change of accountants and rework of QB entry and reporting.

Mayor Selby and City Council had a brief discussion with Mayor Selby stating Kent Kalb is not really interested in doing quick books for cities anymore he prefer to do taxes but we will look into other avenues in June/July.

Lunch Break: 12:00 – 1:15. Mayor Pro Tem Evans arrived at 1:20 p.m.

13. Discuss changing the city payment schedule to biweekly and setting up regular payment schedules to be approved by the mayor prior to issuing of checks.

Mayor Selby stated this is already being done items 13 & 14 goes together. Mayor Selby and Council discussed putting all the city money in the investment account and paying bills from that account. Discussion only.

14. Discuss moving all the cities money to the investment accounts, leaving a base amount in Austin Bank for special purposes.

Mayor Selby stated we have already discussed this.

15. Discuss options for having yearly audits completed.

Mayor Selby informed everyone Frank Campos & Associates are no longer doing city audits. Mayor Selby and Council briefly discussed alternatives to find another auditor.

16.

Discuss discovery of grant process information to date. Including requirements for Audits, income verification, surveys, and any other info necessary to begin grant applications.

Mayor Selby and Council discussed requirements briefly.

17. Discuss Prioritization of SPI report suggestions.

Mayor Selby informed everyone the water department have actual GPM's for the wells and SPI has prioritization rights. Mayor Selby also stated on CR 4117 the water lines need to be replaced to 6 inch lines. Councilman Fagelson informed everyone he would like to take a grant class given by TML. No motions was made.

18. Discuss results of culvert and drainage report.

Mayor Selby stated per the water report given at February 10th council meeting we need to take plans to the next level.

19. Discuss expansion of existing firehouse to accommodate new tanker.

Mayor Selby and Council briefly discussed expansion and ideas for the firehouse.

20. Discuss availability of funds for grants before reimbursement.

Mayor Selby stated he is utilizing the investment funds to cover the VFD and he will be checking into getting loans for the VFD.

21. Discuss renovation of BVFD station 2 to replace roof and add storage space.

Items 20 & 21 was discussed together.

22. Discuss what projects could be done for Reds Landing.

Councilman Fagelson stated a locksmith will need to make a key that will unlock the gate and when the key is withdrawn the lock will automatically remain locked. Councilman Lax stated he will work on the locks, signs and rules. Mayor Selby informed everyone there was 4 light poles at the park that needs an assessment on.

23. Adjourn.

All items discussed. The workshop was adjourned at 2:40 p.m.

Brenda Lankford
City Secretary